

## Upcoming Decisions

### Further details

Ref

Ward(s)

				Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
SI = Standard Item each month Council Departments: PE =Planning, Environment, Education & Community Services IT - Infrastructure, Transport & Building Services SH = Social Care & Health CS&T = Corporate Services & Transformation FD= Finance										
<b>Cabinet meeting - 11 November 2021 (report deadline 27 October)</b>										
90	<b>Contract Extension for the Provision of a Roofing Repairs Service for Housing &amp; Corporate Properties</b>	This report seeks authority to extend the current contract for the provision of a Roofing Repairs Service for Housing & Corporate Properties. The existing contract allows for the option to extend for a further 1 year based on service requirements and satisfactory performance by the contractor.	N/A		<b>Cllr Jonathan Bianco - Property &amp; Infrastructure</b>	<b>Corporate, Finance &amp; Property</b>	<b>IT - Gary Penticost / FD - Michael Breen</b>			Private (3)
91	<b>Contract Extension for the Cleaning Service for the Civic Centre and other Hillingdon Properties</b>	This report seeks authority to extend the current contract for the Cleaning Service for the Civic Centre and other Hillingdon Properties. The existing contract allows for the option to extend for a further 2 years based on service requirements and satisfactory performance by the provider.	N/A		<b>Cllr Jonathan Bianco - Property &amp; Infrastructure</b>	<b>Corporate, Finance &amp; Property</b>	<b>IT - Gary Penticost / FD - Michael Breen</b>			Private (3)
92	<b>Contract Extension for Manned Guarding, CCTV Monitoring and General Security Contract</b>	This report seeks authority to extend the current contract for the Manned Guarding, CCTV Monitoring and General Security Contract. The existing contract allows for the option to extend for a further 2 year based on service requirements and satisfactory performance by the provider.	N/A		<b>Cllr Jonathan Bianco - Property &amp; Infrastructure</b>	<b>Corporate, Finance &amp; Property</b>	<b>IT - Gary Penticost / FD - Michael Breen</b>			Private (3)
71	<b>The Council's Insurance Contracts</b>	Cabinet will consider contracts with insurance providers, following a competitive tender exercise for the Council's insurance which is up for renewal.	N/A		<b>Cllr Martin Goddard - Finance</b>	<b>Corporate, Finance &amp; Property</b>	<b>FD - Sarah Hydrie &amp; Suzie Shardow</b>			Private (3)
SI	<b>Voluntary Sector Leases Report</b>	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		<b>Cllr Jonathan Bianco - Property &amp; Infrastructure</b>	<b>Corporate, Finance &amp; Property</b>	<b>IT - Michele Wilcox</b>			Private (3)
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required.	All		<b>Cllr Martin Goddard - Finance</b>	<b>Corporate, Finance &amp; Property</b>	<b>FD - Paul Whaymand</b>			Public
<b>Cabinet Member Decisions expected - November 2021</b>										
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		<b>All</b>	<b>TBC</b>	<b>CS&amp;T - Democratic Services</b>	Various		Public

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Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
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SI = Standard Item each month Council Departments: PE =Planning, Environment, Education & Community Services IT - Infrastructure, Transport & Building Services SH = Social Care & Health CS&T = Corporate Services & Transformation FD= Finance

## Cabinet meeting - 16 December 2021 (report deadline 1 December)

92	<b>Contract for the Provision of Print Services</b>	Following a procurement exercise, Cabinet will consider the contract for the provision of the Council's printing services in lots, which include general printing, Hillingdon People printing and also Hillingdon People distribution.	All		<b>Cllr Ian Edwards - Leader of the Council</b>	<b>Corporate, Finance &amp; Property</b>	<b>CS&amp;T - Emma Gilbertson / FD - Suzie Shardow</b>		<b>NEW ITEM</b>	Private (3)
93	<b>Disposal of 2 garage sites in the Borough</b>	Cabinet will consider the disposal of two garage sites at auction. (1) Lavender Road, Yiewsley and (2) Cornfield Close, Uxbridge.	Yiewsley / Brunel		<b>Cllr Jonathan Bianco - Property &amp; Infrastructure</b>	<b>Corporate, Finance &amp; Property</b>	<b>IT - Julie Markwell</b>		<b>NEW ITEM</b>	Private (3)
038 (a)	<b>The Council's Budget - Medium Term Financial Forecast 2022/23 - 2026/27 (BUDGET FRAMEWORK)</b>	This report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2022/23 for consultation, along with indicative projections for the following four years. This will also include the HRA rents for consideration.	All	<b>Proposed Full Council adoption - 24 February 2022</b>	<b>Cllr Ian Edwards - Leader of the Council / Cllr Martin Goddard - Finance</b>	<b>All</b>	<b>FD - Paul Whaymand</b>	Public consultation through the Select Committee process and statutory consultation with businesses & ratepayers		Public
039	<b>Financial assistance to Hillingdon's local voluntary organisations</b>	This report to Cabinet will make recommendations on the level of financial support to voluntary organisations for the 2022/23 financial year, demonstrating continued commitment to the vital work they do for residents in Hillingdon.	All		<b>Cllr Douglas Mills - Corporate Services &amp; Transformation</b>	<b>Corporate, Finance &amp; Property</b>	<b>SH - Kevin Byrne</b>			Public
SI	<b>Voluntary Sector Leases Report</b>	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		<b>Cllr Jonathan Bianco - Property &amp; Infrastructure</b>	<b>Corporate, Finance &amp; Property</b>	<b>IT - Michele Wilcox</b>			Private (3)
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required.	All		<b>Cllr Martin Goddard - Finance</b>	<b>All - TBC on decisions made</b>	<b>FD - Paul Whaymand</b>			Public
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		<b>All</b>	<b>TBC</b>	<b>CS&amp;T - Democratic Services</b>	TBC		Public

## Cabinet Member Decisions expected - December 2021

SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		<b>All</b>	<b>TBC</b>	<b>CS&amp;T - Democratic Services</b>	Various		Public
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## Cabinet meeting - 6 January 2022 (report deadline 15 December)

## Upcoming Decisions

### Further details

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SI = Standard Item each month    Council Departments: PE =Planning, Environment, Education & Community Services    IT - Infrastructure, Transport & Building Services    SH = Social Care & Health    CS&T = Corporate Services & Transformation    FD= Finance										
SI	<b>Voluntary Sector Leases Report</b>	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		<b>Cllr Jonathan Bianco - Property &amp; Infrastructure</b>	<b>Corporate, Finance &amp; Property</b>	<b>IT - Michele Wilcox</b>			Private (3)
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	TBC	<b>CS&amp;T - Democratic Services</b>	TBC		Public
<b>Cabinet Member Decisions expected - January 2022</b>										
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All	TBC	<b>CS&amp;T - Democratic Services</b>	Various		Public
<b>Cabinet meeting - 17 February 2022 (report deadline 2 February)</b>										
038 (b)	<b>The Council's Budget - Medium Term Financial Forecast 2022/23 - 2026/27 (BUDGET FRAMEWORK)</b>	Following consultation, this report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2022/23 for consultation, along with indicative projections for the following four years. This will also include the HRA rents for consideration.	All	<b>Proposed Full Council adoption - 24 February 2022</b>	<b>Cllr Ian Edwards - Leader of the Council / Cllr Martin Goddard - Finance</b>	All	<b>FD - Paul Whaymand</b>	Public consultation through the Select Committee process and statutory consultation with businesses & ratepayers		Public
47	<b>The Schools Budget 2022/23</b>	Cabinet will asked to agree the Schools Budget for the next financial year, following a recommendation from the Schools Forum.	All		<b>Cllr Susan O'Brien - Families, Education &amp; Wellbeing / Cllr Martin Goddard - Finance</b>	<b>Corporate, Finance &amp; Property</b>	<b>FD - Graham Young</b>	Schools Forum		Public
SI	<b>Voluntary Sector Leases Report</b>	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		<b>Cllr Jonathan Bianco - Property &amp; Infrastructure</b>	<b>Corporate, Finance &amp; Property</b>	<b>IT - Michele Wilcox</b>			Private (3)
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required.	All		<b>Cllr Martin Goddard - Finance</b>	<b>All - TBC on decisions made</b>	<b>FD - Paul Whaymand</b>			Public
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	TBC	<b>CS&amp;T - Democratic Services</b>	TBC		Public

### Cabinet Member Decisions expected - February 2022

## Upcoming Decisions

### Further details

Ref

Ward(s)

				Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
SI = Standard Item each month Council Departments: PE =Planning, Environment, Education & Community Services IT - Infrastructure, Transport & Building Services SH = Social Care & Health CS&T = Corporate Services & Transformation FD= Finance										
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All	TBC	CS&T - Democratic Services	Various		Public
<b>Cabinet meeting - Thursday 24 March 2022 (report deadline 9 March)</b>										
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position.	All		Cllr Martin Goddard - Finance	All - TBC on decisions made	FD - Paul Whaymand			Public
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	TBC	CS&T - Democratic Services	TBC		Public
<b>Cabinet Member Decisions expected - March 2022</b>										
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	TBC	CS&T - Democratic Services	Various		Public
<b>Cabinet meeting - Thursday 21 April 2022 (report deadline 6 April)</b>										
SI	<b>Voluntary Sector Leases</b>	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community.	All		Cllr Jonathan Bianco - Property & Infrastructure	Corporate, Finance & Property	IT - Michele Wilcox			Private (3)
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position.	All		Cllr Martin Goddard - Finance	All - TBC on decisions made	FD - Paul Whaymand			Public
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	TBC	CS&T - Democratic Services	TBC		Public
<b>Cabinet Member Decisions expected - April 2022</b>										
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	TBC	CS&T - Democratic Services	Various		Public
<b>Cabinet meeting - Thursday 19 May 2022 (report deadline 4 May)</b>										
SI	<b>Voluntary Sector Leases</b>	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property & Infrastructure	Corporate, Finance & Property	IT - Michele Wilcox			Private (3)

## Upcoming Decisions

### Further details

Ref	Upcoming Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
SI = Standard Item each month Council Departments: PE =Planning, Environment, Education & Community Services IT - Infrastructure, Transport & Building Services SH = Social Care & Health CS&T = Corporate Services & Transformation FD= Finance										
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	TBC	CS&T - Democratic Services	TBC		Public
<b>Cabinet Member Decisions expected - May 2022</b>										
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	TBC	CS&T - Democratic Services	Various		Public
<b>Cabinet meeting - June 2022 (date to be confirmed)</b>										
SI	<b>Budget Outturn 2021/22</b>	Cabinet will review the Council's budget outturn position for the previous financial year.	All		Cllr Martin Goddard	Corporate, Finance & Property	FD - Paul Whaymand			Public
SI	<b>Voluntary Sector Leases Report</b>	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco	Corporate, Finance & Property	IT - Michele Wilcox			Private (3)
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		TBC	TBC	CR&T - TBC	TBC		Public
<b>Cabinet Member Decisions expected - June 2022</b>										
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All		CS&T - Democratic Services	Various		Public
<b>Cabinet meeting - July 2022 (date to be confirmed)</b>										
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position.	All		Cllr Martin Goddard - Finance	Corporate, Finance & Property	FD - Paul Whaymand			Public
SI	<b>Voluntary Sector Leases Report</b>	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property & Infrastructure	Corporate, Finance & Property	IT - Michele Wilcox			Private (3)
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	All	CS&T - Democratic Services	TBC		Public

## Upcoming Decisions

### Further details

Ref

Ward(s)

Final decision by Full Council

Cabinet Member(s) Responsible

Relevant Select Committee

Directorate / Lead Officer

Consultation related to the decision

NEW ITEM

Public or Private (with reason)

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SI	<b>Voluntary Sector Leases Report</b>	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		<b>Cllr Jonathan Bianco - Property &amp; Infrastructure</b>	<b>Corporate, Finance &amp; Property</b>	<b>IT - Michele Wilcox</b>			Private (3)
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		TBC	TBC	CR&T - TBC	TBC		Public

### Cabinet Member Decisions expected - July 2022

SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All		CS&T - Democratic Services	Various		Public
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### Cabinet Member Decisions: Standard Items (SI) that may be considered each month

SI	<b>Urgent Cabinet-level decisions &amp; interim decision-making (including emergency decisions)</b>	The Leader of the Council has the necessary authority to make decisions that would otherwise be reserved to the Cabinet, in the absence of a Cabinet meeting or in urgent circumstances. Any such decisions will be published in the usual way and reported to a subsequent Cabinet meeting for ratification. The Leader may also take emergency decisions without notice, in particular in relation to the COVID-19 pandemic, which will be ratified at a later Cabinet meeting.	Various		<b>Cllr Ian Edwards - Leader of the Council</b>	TBC	CS&T - Democratic Services	TBC		Public / Private
SI	<b>Ward Budget Initiative</b>	To approve the spending of Ward Budgets following applications from Ward Councillors - this will be done on a monthly or regular cycle.	All		<b>Cllr Douglas Mills - Corporate Services &amp; Transformation / Cllr Ian Edwards - Leader of the Council (if in Manor ward)</b>	<b>Corporate, Finance &amp; Property</b>	<b>IT - Helena Webster</b>	Local consultation within the Ward undertaken by Ward Councillors		Public



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SI	<b>Business, shops and commercial rents, leases, surrenders and renewals</b>	To approve various rents, leases, surrenders and lease renewals for a variety of businesses, organisations, properties or via commercial transactions, as per thresholds for decision-making set out in the Procurement and Contract Standing Orders.	Various		<b>Cllr Jonathan Bianco - Property &amp; Infrastructure</b>	<b>Corporate, Finance &amp; Property</b>	<b>IT - Mike Paterson</b>			Private (3)
SI	<b>To consider rent reviews</b>	To consider rent reviews of commercial and other premises.	tbc		<b>Cllr Ian Edwards - Leader of the Council / Cllr Jonathan Bianco - Property &amp; Infrastructure</b>	<b>Corporate, Finance &amp; Property</b>	<b>IT - Michele Wilcox</b>			Private (1,2,3)
SI	<b>Release of Capital Funds</b>	The release of all capital monies requires formal Member approval, unless otherwise determined either by the Cabinet or the Leader. Batches of monthly reports (as well as occasional individual reports) to determine the release of capital for any schemes already agreed in the capital budget and previously approved by Cabinet or Cabinet Members	TBC		<b>Cllr Martin Goddard - Finance (in conjunction with relevant Cabinet Member)</b>	<b>All - TBC by decision made</b>	<b>various</b>	Corporate Finance		Public but some Private (1,2,3)
SI	<b>The purchase of ex Council properties or new private properties for the Council's housing supply</b>	The Leader of the Council may determine, as and when required, the purchase of new properties using HRA capital funds to increase the affordable housing stock within the Borough. Such acquisitions will be reported back to Cabinet.	TBC		<b>Cllr Ian Edwards - Leader of the Council / Cllr Jonathan Bianco - Property &amp; Infrastructure</b>	<b>Corporate, Finance &amp; Property</b>	<b>IT - Perry Scott</b>			Private (1,2,3)
SI	<b>Petitions about matters under the control of the Cabinet</b>	Cabinet Members will consider a number of petitions received by local residents and organisations and decide on future action. These will be arranged as Petition Hearings.	TBC		<b>All</b>	<b>TBC</b>	<b>CS&amp;T - Democratic Services</b>			Public
SI	<b>Local Safety Schemes and Parking Revenue Account funded schemes</b>	To consider petitions received and decide on future action	TBC		<b>Cllr John Riley - Public Safety &amp; Transport</b>	<b>Public Safety &amp; Transport</b>	<b>IT - David Knowles</b>	Traffic Liaison Group		Public

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SI	To approve debt / write offs	To approve individual case of debt / write offs that are in excess of £5000 but under £50,000.	n/a		Cllr Jonathan Bianco	Corporate, Finance & Property	various			Private (1,2,3)
SI	To approve compensation payments	To approve compensation payments in relation to any complaint to the Council in excess of £1000.	n/a		All	TBC	various			Private (1,2,3)
SI	Acceptance of Tenders	To accept quotations, tenders, contract extensions and contract variations valued between £50k and £500k in their Portfolio Area where funding is previously included in Council budgets.	n/a		Cllr Ian Edwards - Leader of the Council OR Cllr Martin Goddard - Finance / in conjunction with relevant Cabinet Member	TBC	various			Private (3)
SI	All Delegated Decisions by Cabinet to Cabinet Members, including tender and property decisions	Where previously delegated by Cabinet, to make any necessary decisions, accept tenders, bids and authorise property decisions / transactions in accordance with the Procurement and Contract Standing Orders.	TBC		All	TBC	various			Public / Private (1,2,3)
SI	Sale, and conversion, of loft space to leaseholders and also extension of Leasehold Interests of flats under the 1993 Act	To consider any issues in relation to loft space and also consider an extension of the leasehold interests for several flats where the Council as freeholder has received an application under the Leasehold Reform Housing and Urban Development Act 1993. The report will recommend grant of the extensions in each case where the Notice is valid and in accordance with legislation.	TBC		Cllr Eddie Lavery - Environment, Housing & Regeneration / Cllr Jonathan Bianco - Property & Infrastructure	Corporate, Finance & Property	IT - Michele Wilcox			Private (1,2,3)
SI	External funding bids	To authorise the making of bids for external funding where there is no requirement for a financial commitment from the Council.	n/a		All	TBC	various			Public
SI	Appeals in relation to business rates (NNDR)	To determine appeals in relation to business rates following a decision by the Council.	TBC		Cllr Martin Goddard - Finance	Corporate, Finance & Property	FD - Maureen Pemberton			Private (1,2,3)



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	All	TBC	various			Public

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FD= Finance

SI	<b>Response to key consultations that may impact upon the Borough</b>	A standard item to capture any emerging consultations from Government, the GLA or other public bodies and institutions that will impact upon the Borough. Where the deadline to respond cannot be met by the date of the Cabinet meeting, the Constitution allows the Cabinet Member to sign-off the response.
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TBC
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All
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TBC
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various
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Public
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The Cabinet's Forward Plan is an official document by the London Borough of Hillingdon, UK